

Educator Implementation Checklist

BEFORE FIRST ASSESSMENT:

- Istation app is downloaded (by district technical team) and ready for student use.
- Student and educator data is imported into Istation to create user accounts (by district data coordinator).
- Educators have received e-mails from accounts@istation.com containing domain, login, and password link.
- Reliable headsets are connected to student technology where Istation will be used.
- Student login cards are printed and ready for student use. (Log in to www.istation.com to find the Help Center and visit the “Help Center Day 1” page for more info.)
- Plan to actively monitor students during assessment to ensure fidelity of program results.
- Recommended: Teachers may log in to Istation student app to experience/model ISIP™ assessments.*

ASSESSMENT TIME:

- Students complete their first assessment.
The first time a student logs in each month, an ISIP assessment will begin automatically after **Reading with ISIP** or **Lectura con ISIP** is selected. Assessments may take 30-40 minutes, depending on the student and the number of subtests given at that particular time of year for a particular student.
- Students take ISIP assessment monthly to ensure consistent data.

AFTER EACH ASSESSMENT, TEACHERS MAY VIEW THE FOLLOWING REPORTS:

(You may visit the Help Center to view videos and handouts on each of the reports.)

- ISIP Summary Report: This report shows student performance and tier levels.
- Priority Report: This report shows priority intervention needs by student and links to written teacher-directed lessons.
- Skill Growth Report (beginning after second assessment): This report shows student progress.
- Classroom Page: This page displays the completion status of each student’s ISIP assessment.

AFTER EACH ASSESSMENT, ADMINISTRATORS MAY VIEW THE FOLLOWING REPORTS:

(You may visit the Help Center to view videos and handouts on each of the reports.)

- Assessment Completion Report: This report shows which classes and students have completed the assessment for the reporting period.
- Executive Summary Report (only available to manager accounts): This report provides a brief overview of the current ISIP assessment and provides information only for the school or district level.
- Priority Summary Report (only available to manager accounts): This report summarizes the use of the Priority Report by averaging how many days it has taken to acknowledge student alerts on the Priority Report.

* Educators can also log in to the program to take an assessment or model doing so for a student. Educators must use their own account information in order to prevent creating any additional data that would skew campus/district data.