



# ACCOMMODATIONS



**WHAT ARE ACCOMMODATIONS?** Assessment accommodations are changes made to assessment procedures that provide students with an equal opportunity to demonstrate their knowledge and skills. These changes do not affect the reliability or validity of the assessment or alter the instructional level, content, or the performance criteria. Istation is the required state K–2 assessment for all students. For students with disabilities, participation in Istation shall be determined under the parameters of their IEPs.

**WHO ASSIGNS ACCOMMODATIONS TO STUDENTS IN ISTATION?** Only administrators with manager accounts can assign accommodations to students in the Istation Report and Management Portal. Please note, if administrators allow others to enter accommodations, the risk for invalidations increases at the school level.




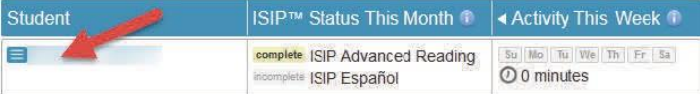
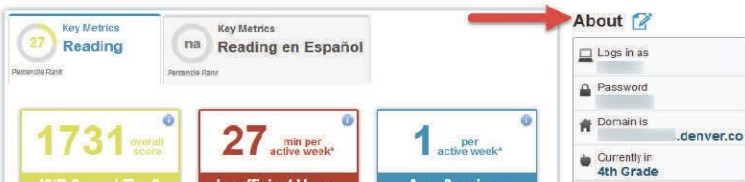
Accommodation	Who qualifies?	What does the accommodation look like?
Color overlays	Only students who have this accommodation documented in their IEP or 504 plan	Istation does not provide. Please contact the District Special Education Department.
Scribe	<p>Only students who have a scribe accommodation documented in their IEP or 504 plan</p> <p>Emergency accommodation: Students who injure their hand/arm before testing and cannot use a computer mouse</p>	<ul style="list-style-type: none"> <li>The test proctor can use the mouse or keyboard to respond for students with physical limitations that prevent students from answering independently.</li> <li><b>Must</b> be tested individually in a separate test environment.</li> <li>Test proctor can provide no assistance in answering questions, but only click what the student tells them. They cannot read questions aloud.</li> </ul>
Sign Language	Students who have this accommodation written in their IEP or 504 plan	A human signer could sign for all verbal aspects of the test to a student. The student would need to be tested in a small group or separate setting.
Touch Screen Overlay	Only students who have this accommodation documented in their IEP or 504 plan	USB touch screen can be applied to monitors. It acts like a standard pointing device. Even a student using a head stylus can use this device.
ZoomText Software	Only students who have this accommodation documented in their IEP or 504 plan	This software allows the user to zoom in to a very low screen resolution (so that items get magnified) with automatic scrolling of the screen when the mouse is moved.
Untimed Assessment	<p>Students who have an <b>extended time</b> accommodation documented in their IEP or 504 plan</p> <p><b>or</b></p> <p>Students taking the Istation ISIP ER or ISIP <i>Español</i> in their second language</p>	Only available for students with <b>extended time</b> built into their IEP or 504 plan. The Istation Untimed Assessment feature would meet the need for extended time requirement. While information would be gained about student performance on test items, the norms may not be applied if the Untimed Assessment feature is used, as the norms are based on the embedded time allowed for each item. Selection of the Untimed Assessment feature must be completed by the Istation district or school manager.

Accommodation	Who qualifies?	What does the accommodation look like?
Untimed Assessment, continued	<p>Students who have an <b>extended time</b> accommodation documented in their IEP or 504 plan</p> <p><b>or</b></p> <p>Students taking the Istation ISIP ER or ISIP <i>Español</i> in their second language</p>	<p>Students who cannot attend for an extended period of time may start and stop the test for breaks without restarting the entire test by clicking on “Pause.” The test may remain on pause for 20 minutes each time Pause is selected before logging a student off due to inactivity. In addition, the test may be stopped after each subtest. The next time the student logs in, the assessment will pick up where the student left off.</p> <p>If a student is taking the Istation ISIP ER or ISIP <i>Español</i> in their second language, extended time is an allowable accommodation <u>as long as</u> the procedures for determining the need for the accommodations for ELs follows the requirements as stated in the <i>New Mexico Student Assessment Accommodations Manual</i>. Note: Not all second language learners need this accommodation. Accommodations provided during assessments should be consistent with accommodations provided during daily classroom instruction. Thus, if the student does not require or receive this accommodation during daily classroom instruction, they should not be provided the accommodation during the assessment. Please see link below for more information:  <a href="http://www.ped.state.nm.us/ped/AssessmentEvalDocs/TestCoordPres/2016/Accom%20Manual%202015%20-%202016%20Final.pdf">http://www.ped.state.nm.us/ped/AssessmentEvalDocs/TestCoordPres/2016/Accom%20Manual%202015%20-%202016%20Final.pdf</a></p>
Instructions language	Any student who needs instructions read in Spanish	Please note this is an accessibility feature only for students who take ISIP Early Reading. This should not be assigned for ISIP Español.
Sight/hearing difficulties	Any student	Adjust the volume on the computer before the assessment. Headphones may be used. Arrange for the student to use a larger monitor to take the assessment. The student may be tested in a small group setting.

**CAUTION FOR UNTIMED ASSESSMENT ACCOMMODATION:** Untimed means no time limit. If a student needs more than time and a half, the IEP or 504 plan should indicate specific time requirements based on documented evidence of need. On state assessments, PED does not recommend more than double time. It is recommended that test administrators monitor and actively proctor students who receive this accommodation to ensure they do not spend more time than truly necessary on the assessment. On average, the vendor states the assessment should take no longer than 30-40 minutes for grades K–3.

## HOW TO ASSIGN ACCOMMODATIONS IN ISTATION:

\*Only the Untimed Assessments and instructions language need to be assigned through the Istation Report and Management Portal by the Istation district or school manager

1. Log into <a href="http://www.istation.com">www.istation.com</a>	
2. Click on the classroom tab	
3. Select a classroom	
4. Click on a student name.	
4. On the student profile page, click the About button.	
5. Scroll to the bottom of the page, set “ISIP Accommodations” or “ISIP Instructions Language” to “Yes.”	<p>Other Customizations (for 2015/2016)</p> <p>ISIP Accommodations <input type="text"/></p> <p>ISIP Instructions Language <input type="text"/></p> <p>*ISIP Accommodations—When this feature is enabled, the student will have unlimited time to answer ISIP questions</p> <p>*ISP Instructions Language—When this feature is enabled students directions on ISIP will be provided in Spanish.</p>
6. Be sure to click “Update Profile” to save results.	